



Subdivision _____ Lot # _____ Card # _____

Architectural Review Application

Owner's Name:	Email Address:
Primary Phone:	Secondary Phone:
Owner's Address:	
Address of the Project - (If it is the same please state so.)	

Nature of the project: Please describe in detail the specifics of the project. Limit to one project per application. Include paint mfg. numbers, samples, brochures of the products, photos, and/or diagrams. Attachments should be clearly labelled with the Owner's name or lot and identified as to their purpose and will become part of the application.

Neighbor Notification: Notification signatures are required to inform neighbors of potential construction noise, additional vehicles parked etc. The undersigned neighbors are those that will be the most impacted by this proposed project. If they would like to comment either pro / con on this project, they should call the Westwood Club ARC Director at 858-485-6300. The Westwood Club ARC is responsible to ensure the homeowner has obtained all impacted neighbor's signatures of the proposed project.

Name (Please Print)	Address	Street	Phone #	Signature

Homeowners' Agreement and Signatures: I / we agree to adhere to the plans submitted on this application. I / we will seek further approval for any changes to these plans. I / we understand that projects started prior to approval are done so at my / our own risk. I / we further agree to abide by any and all conditions of approval stipulated by the Architectural Committee and / or The Westwood Club Board of Directors.

Homeowner's Signature: _____ Date: _____

Homeowner's Signature: _____ Date: _____

Conditions: _____

Committee Approval Signature: _____ **Stamp**

Approval Date: _____



Architectural Review Application

The purpose of the Architectural review process is to ensure the standards of the community are preserved. This process helps to maintain the consistency and visual beauty within the community while complying with the CC & R's.

Instructions:

- **No exterior improvement can proceed without the written approval of the Architectural Committee in the form of an approved application.**
- Legibly complete the entire application on the reverse side of this form.
- **Applications for additions, remodels and structural changes including patio covers:** Submit a written plan that includes but is not limited to the following:
 - Proposed location of new additions in relation to existing buildings and neighbors
 - Supporting drawings
 - Building plans including materials, dimensions and colors
 - For major additions, remodels and rebuilds, you may be required to provide professional drawings with renderings.
- **Hardscaping and Landscaping:** Submit a plan showing location, type and size of hardscape (i.e.: patio cover). Include a planting plan with list showing the approximate size at maturity. Irrigation and drainage changes must be noted. Attach plans if applicable.
- **Exterior Painting:** Submit color chips and note where each will be applied. (i.e.: trim, front door, main body of the house). Color chips shall be dated, initialed, and include a manufacturer's name and stock number.
- **Roofing:** Submit a sample tile / shingle or a colored picture of the proposed material with your completed application.
- **Swimming pools / spas:** Submit a plan that shows the proposed location and equipment location in relation to property lines and existing structures. Include a revised landscape plan to reflect the completed project.
- **Fences:** Submit information on the proposed height, location, material and style. Include information on the proposed finish. (See Exterior painting).
- **All Other exterior improvement:** When in doubt complete the application or contact the ARC Office at 858-485-6300 or archcontrol@rbwestwoodclub.com

Submit your completed application and all supporting documents NO LATER THAN 3pm the Thursday prior to the ARC Meeting. Meetings are held on the 1st and 3rd Wednesday of each month.

Drop off or Mail to: Westwood Club / Architectural Control Committee, 17394 West Bernardo Dr., San Diego, CA 92127

Email to: archcontrol@rbwestwoodclub.com

Important Note:

Approval by the Architectural Committee does not imply approval by the City of San Diego. It is the property owner's responsibility to meet the City permit requirements before commencing any exterior improvements. The Westwood Club will not be held responsible for an owner's failure to do so whether an application is approved or denied.

City of San Diego

1222 First Ave, San Diego Ca. 92101

(619) 446-5500

www.sandiego.gov