

MINUTES

Westwood Club Board of Directors Meeting

April 25th 2017

DIRECTORS PRESENT: Jan Semerad, Rick Micheri, Michael Di Profio, Tony Tristen,
Larry Bloom and Ray Smith

DIRECTORS ABSENT: Jean Lewis (excused)

STAFF PRESENT: Steve Fluss, Reed Reichert

STAFF ABSENT: None

I. CALL TO ORDER

1. The meeting was called to order in the Adult Lounge by President Jan Semerad at 7:17pm

II. GUESTS

1. No guests present

III. MINUTES

1. A motion was duly made and seconded to approve the minutes of the March 28th Regular Meeting with the following corrections (motion was duly made and seconded to allow the filming and photography *with the use of a drone of the facility* with the following ~~conditions~~ *intent and uses*.
 - a. Board has final approval of photos
 - b. *All photography becomes the property of the Westwood Club.*
 - c. *To be done prior to the Club's opening*
 - d. *Exercising caution with respect to the privacy of the members.*
 - e. No acknowledgement, photos are to remain for generic use.
 - f. The Club and Board can use how they see fit.)Motion carried
2. A motion was duly made and seconded to approve the Executive meeting minutes from 3-25-17 as presented. Discussed was the status of WW2 Lot 133. Motion carried.

IV. ARC

1. ARC REPORT
 - a. Discussed was the opportunity with the resignation of Dick Katz to replenish the ARC committee. Reed will provide the Board with applications to consider at the May meeting.
 - b. He went on to speak about the City has stepped up their efforts on W. Bernardo and Rancho Bernardo roads.
 - c. With the return of the warmer weather Reed mentioned that the landscape through out the community is showing positive improvements.

V. UNFINISHED BUSINESS

1. There was no unfinished business to attend to at this meeting.

VI. NEW BUSINESS

1. A motion was duly made and seconded to approve the proposal by JPM for repair services to HVAC issues located on the property in the amount of \$1,100 to be expensed to reserves. Motion carried
2. The Board reviewed the collection policy as presented by Epsten Grinnell and Howell. A motion was duly made and seconded to approve a resolution to adopt the policy as presented. Motion carried.
3. The Board discussed the request by the preschool to replace the chain link by the playground wading pool area to a 1" mesh. A motion was duly made and seconded to approve the bid by American Fence in the amount of \$1680 to be expensed to reserves. Motion carried.
4. A motion was made to approve the contract with Fit-X for the 2017 calendar year. Motion carried.

VII. MANAGER'S REPORT

1. Manager Fluss discussed that the parking lot was complete with the exception of sealing the upper lot. That is to be done at least 30 days after paving.
2. Summer programing was discussed. The date for swim lesson registration is May 24th and the majority of camp spaces have already been filled.
3. Memorial Day will start the summer season with lifeguards and the opening of the teen center.
4. Summer hours begin June 5th.
5. An update on the gym's final punch list was discussed.
6. Discussed were the recent changes to the Blue Fins.

VIII. FINANCIALS

1. After a review of the March 2017 financials was completed. A motion was duly made and seconded to approve the financials as presented. Motion carried.

IX. FOR THE GOOD OF THE ORDER

1. Positive use of the local media to promote Club activites.

X. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:47 pm. Motion carried.

Tony Tristan, Secretary

Steven A. Fluss, General Manager