

MINUTES

Westwood Club Board of Directors Meeting

October 27th, 2020

DIRECTORS PRESENT: Gordon Tetlow, Ray Smith, Tony Tristan, Carri Thompson, Dan Anderson, and Todd La Soto

DIRECTORS ABSENT: Rick Micheri

STAFF PRESENT: Steve Fluss, Nora Kessler

STAFF ABSENT: none

I. CALL TO ORDER

1. The meeting was called to order on Zoom ID #8530590843 at 7:17PM by Board President Gordon Tetlow.

II. GUESTS

1. There was a homeowner in attendance. The attendee requested the use of the maintenance drive area and 15 tables to for the Kiawanis, November 23rd, 2020 from 9AM until noon, to pack meals for the local chapter to benefit the Wound Warrior Battalion on Camp Pendleton. A motion was duly made and seconded to approve the request providing social distance and all covid-19 precautions can be adhered to. The motion carried.

III. MINUTES

1. A motion was duly made and seconded to approve the September 29th, 2020 Executive Meeting Minutes as written. The motion carried. Discussed at this meeting were delinquent homeowner accounts, to proceed with foreclosure proceedings on parcel #678-220-46-00 and a discussion on choosing a legal firm to handle collection matters.
2. A motion was duly made and seconded to approve the September 29th, 2020 Regular Meeting Minutes as written. The motion carried.

IV. COMMITTEE REPORTS

1. Manager Fluss presented a summary of the previous ARC meeting notes staff and shared the staff will continue to send violation letters.
2. The Solar ADHOC Committee met and is currently working on bids for the switch gears and solar array with battery backup capabilities. Once the bids are received a meeting will be arranged to review.

V. OLD BUSINESS

1. A motion was duly made and seconded to renew the lease agreement with Office 1 for copiers in both the preschool and office. The motion carried.

VI. NEW BUSINESS

1. The Board reviewed and estimate from Dependable Alarm to replace the North Drive Beam in an amount of \$1,359.05. A motion was duly made and seconded to approve the replacement of the North Beam Drive in the amount of \$1,359.05 to be charged to reserves. The motion carried.

2. The Board tabled the discussion on the playground drawings and accounting/ access control software until Board member Micheri was present to explain his findings.

VII. MANAGER'S REPORT

1. Reopening topics included tennis play with non-members
 - a. It was reported the county and state have now allowed the opening of the Hot Pool. This use will be made available to single households at a time with reservations in order to comply with the current health order.
 - b. The playground is now open with a limit of three households at a time. No reservations are needed but all members (two and older) are to wear facemasks. Food and drink are prohibited on the playground.
2. Manager Fluss reported on maintenance matters.
 1. The HVAC System in the office will be replaced on November 4th, 2020.
 2. The fence panels on the playground are scheduled for mid-November.
 3. The painting of the pickle ball court lines have been completed.
3. Assistant Manager Nora Kessler, shared on-going plans to host a one-way, socially responsible Halloween trick or treat. She reported that there will be a mix of volunteers and employees assisting with the event. The community has been generous with candy donations.

VIII. FINANCIALS


1. The Board reviewed the September 2020 financials. A motion was duly made and seconded to approve them as presented. The motion carried.


IX. CORRESPONDENCES

1. The Board reviewed an email correspondence from Cub Scout Leader, Jacob Nocon. The Cub Scouts are requesting the use of the parking lot to hold their Space Derby. The Board has instructed Manager Fluss to work with the Cub Scout Pack to facilitate the request while taking into account the Boy Scouts Luminaries sales also will be using the same area.

X. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:26 PM. The motion carried.


Carri Thompson, Secretary


Steven A. Fluss, General Manager