

MINUTES

Westwood Club Board of Directors Meeting

May 30th, 2023

DIRECTORS PRESENT: Emilie LaSota, Chris Numbers, Rob Maguire, Dale Bardin

DIRECTORS ABSENT: Rick Micheri, Patricia Wussler, Binh Trang

STAFF PRESENT: Steve Fluss, Nora Kessler

STAFF ABSENT: None

- I. CALL TO ORDER
 1. The meeting was called to order at 7:14 PM in the Lounge by Vice President Emilie La Sota.
- II. GUESTS
 - None Present
- III. MINUTES
 1. A motion was duly made and seconded to approve the April 25th, 2023, Regular Meeting Minutes as written. Motion carried.
- IV. COMMITTEE REPORTS
 1. The ARC report indicated that the committee reviewed 34 applications this month. The committee is still looking to fill the void at the substitute position.
 2. The Solar Ad Hoc Committee reported that the conduit and final wiring is in progress. It is expected that the system will be operational by the next meeting.
- V. OLD BUSINESS
 1. The Board reviewed the design submitted by Recreation Brands. The Ad hoc committee wants to see a larger space devoted to the 2–5-year age group. Also, a shade option over the larger structure.
- VI. NEW BUSINESS
 1. The Board approved IT services from Aztec IT Solutions. A motion was duly made and seconded to approve the initial \$1,000 setup plus the 10-hour package for \$1250 to be expensed to the operations account. Motion carried.
 2. The Board reviewed the 2022 Worker’s compensation audit results.
 3. The Board reviewed the insurance package proposals. A motion was duly made and seconded to accept \$5million dollar umbrella coverage, the liability and structure coverage.
 4. Discussed and reviewed was a package from Spectrum for upgrading the phone system, band width and wifi. No action was taken at this time due in part to the cost. This item was tabled.
 5. The Board reviewed the initial Pickleball construction bid. Manager Fluss to work with CH Court Tech in an effort to trim costs related to construction.
- VII. MANAGER’S REPORT
 1. A verbal status report was given on the on-going projects at the Club. Included was the Solar, LED lighting and Shade structure.
 2. The Board was updated on the summer staffing. It was reported that hiring should soon be complete.
 3. Billing statements were sent by the accounting firm. It included a single page insert.

4. Staff shared that there are 3 movie nights scheduled. This first will be on July 7th.

VIII. FINANCIALS

1. The April 2023 financials were reviewed as presented. It was noted that there are checks in the reconciliation that are over 2 years old that should be addressed. Manager Fluss will discuss this matter with the accounting provider.
2. The April 2023 financials were reviewed by the Board of Directors.
3. A motion was duly made and seconded to move \$200,000 from account 3000-000 to the reserve account 3700-000. Motion carried.

IX. CORRESPONDENCES

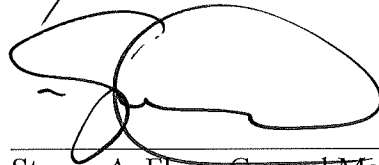
X. FOR THE GOOD OF THE ORDER

XI. ADJOURNMENT

1. With no further business the meeting was adjourned at 8:37 PM.



Rob Maguire, Secretary



Steven A. Fluss, General Manager