

MINUTES

Westwood Club Board of Directors Meeting

May 31st, 2022

DIRECTORS PRESENT: Gordon Tetlow, Emilie LaSota, Ray Smith, Dale Bardin, and Binh Trang

DIRECTORS ABSENT: Patricia (Tish) Wussler and Rob Maguire

STAFF PRESENT: Steve Fluss, Nora Kessler

STAFF ABSENT: none

I. CALL TO ORDER

1. The meeting was called to order at 7:23 PM in the Lounge by Board President Gordon Tetlow.

II. GUESTS

1. There were three guests in attendance to discuss the possibility of a social pickleball group reservation on Tuesday / Thursday evenings from 5-6:30pm. The Board will take this under advisement and add it to a future agenda.

III. MINUTES

1. A motion was duly made and seconded to approve the April 26th, 2022, Executive Meeting Minutes as written. The motion carried. Discussed at this meeting were collection status and a homeowner hearing.
2. A motion was duly made and seconded to approve the March 29th, 2022, Regular Meeting Minutes as corrected. Barton should read Bardin in the attendance line. The motion carried.

IV. COMMITTEE REPORTS

1. ARC met twice in May. Various projects were reviewed and considered. No outstanding issues were reported.
2. The Solar Ad Hoc Committee reported that the city is still working on the application for the electrical room expansion.
 - a. The Board reviewed the contract to add an additional phase of solar panels to the gymnasium roof. A motion was duly made and seconded to approve the contract with Sunspired Solar in the amount of \$61,000. Motion carried.

V. OLD BUSINESS

1. A motion was duly made and seconded to designate the Westwood Club as a non-smoking facility. Motion carried.
2. The Board was updated on the progress of Janpro. After some discussion with staff a motion was duly made and seconded to approve the proposed contract from Janpro. Motion carried.

VI. NEW BUSINESS

1. The Board reviewed the bid from Quench drinking water. A motion was duly made and seconded to approve the proposal for a reverse osmosis system for the office and a filtered system for the maintenance area in the amount of \$123 per month plus tax for a one-year contract. Motion carried.

2. The Board reviewed a bid from Rancho environmental services to safety cut the large pine tree near the teen center, remove a carrot tree and the trim all the queen palms. A motion was duly made and seconded to expense the pine tree and carrot tree to reserves in the amount of \$2,650 and the palm trees to the operating fund in the amount of \$1,615. Motion carried.

VII. MANAGER'S REPORT

1. Manager Fluss reported that the 2021 worker's compensation audit resulted in a refund in the amount of \$1,332.29
2. Staff completed the annual mailers.
3. Statements have been sent. There was an error regarding the due date. It should have read due 7-1-2022 but it read Due 6-1-2022. A constant contact was sent to advise membership of the error.
4. Assistant Manager Nora Kessler reported that this year's summer camp is sold out.
5. Manager Fluss update the Board on the hiring of lifeguards and the swim lesson registration.

VIII. FINANCIALS

1. The Board reviewed the April 2022 financials. A motion was duly made and seconded to approve them as presented. The motion carried.

IX. FOR THE GOOD OF THE ORDER

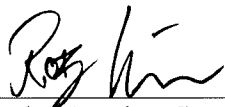
1. None presented.

X. CORRESPONDENCES

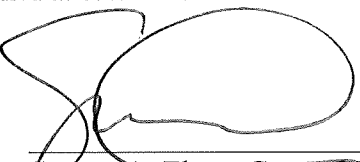
1. none

XI. The ADJOURNMENT

1. With no further business the meeting was adjourned at 8:41 PM.



Rob Maguire, Secretary



Steven A. Fluss, General Manager