

# MINUTES

## Westwood Club Board of Directors Meeting

### May 12th, 2020

**DIRECTORS PRESENT:** Gordon Tetlow, Ray Smith, Tony Tristan Carri Thompson, Dan Anderson, Todd La Soto and Rick Micheri

**DIRECTORS ABSENT:** none

**STAFF PRESENT:** Steve Fluss, Nora Kessler

**STAFF ABSENT:** none

#### I. CALL TO ORDER

1. The meeting was called to order on Zoom ID 821-4376-8827 at 7:17pm by Board President Gordon Tetlow.

#### II. GUESTS

1. No guest were logged in to the meeting.

#### III. MINUTES

1. A motion was duly made and seconded to approve the Regular meeting minutes of the April 28th, 2020 meeting. Motion carried.
2. A motion was duly made and seconded to approve the Executive meeting minutes of the April 28th, 2020 meeting as presented. Discussed were staffing issues and how they will relate to the task of opening the Club.

#### IV. COMMITTEE REPORTS

1. Manager Fluss presented a summary of the previous ADHOC opening meeting notes. A discussion happened to center on the procedures and rules to open the Club on a limited basis.
2. Based on the discussion and recommendations from the ADHOC a motion was duly made and seconded to open the Club on May 16<sup>th</sup> for limited outdoor activities by reservations from 12-6pm daily. These activities and activity areas will include tennis, outdoor basketball, the wall, the sand volleyball court and the walking path. Reservations will be required and limited to families with active memberships that reside in the same household. Club management will have the authority to adjust these activities as needed. Motion carried.

#### V. NEW BUSINESS

1. The Board reviewed the expense for repairing the walking path after the winter rain caused erosion. The total cost estimated by Nissho of California is \$3,503.17 to be expensed to reserves. A motion was duly made and seconded to approve the expense from the reserve account. Motion carried.

#### VI. MANAGER'S REPORT,

1. Manager Fluss reported on the facility repairs and renovations in the MPR, Lounge and Billiard room. The work is now completed.
2. The annual disclosure packets have been sent.
3. Bills will be sent shortly. Manager Fluss has worked out a blanket payment plan with Mission Association Financial that will be presented at the May 28<sup>th</sup> meeting.

VII. FOR THE GOOD OF THE ORDER

1. It was suggested that people using the walking trail go in only one direction to facilitate social distancing.

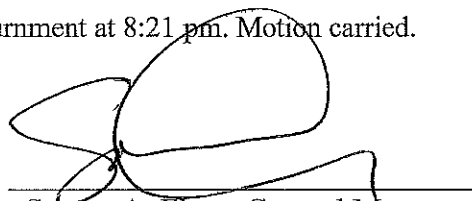
VIII. CORRESPONDENCES

1. There were no correspondences.

IX. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:21 pm. Motion carried.

  
Carri Thompson, Secretary

  
Steven A. Fluss, General Manager