

MINUTES

Westwood Club Board of Directors Meeting

December 1st, 2020

DIRECTORS PRESENT: Gordon Tetlow, Ray Smith, Carri Thompson, Dan Anderson,
Todd La Soto and Rick Micheri

DIRECTORS ABSENT: Tony Tristan

STAFF PRESENT: Steve Fluss, Nora Kessler

STAFF ABSENT: none

I. CALL TO ORDER

1. The meeting was called to order on Zoom ID #853 0590 8434 at 7:20 PM by Board President Gordon Tetlow.

II. GUESTS

1. No Guest were present.

III. MINUTES

1. A motion was duly made and seconded to approve the October 27th, 2020 Executive Meeting Minutes as written. The motion carried. Discussed at this meeting were the bids to provide legal and collection services. There was also a meet and confer over late fees. A second Executive meeting was scheduled for November 3rd, 2020 to interview Feist, Vetter, Knauf and Loy.
2. A motion was duly made and seconded to approve the October 27th, 2020 Regular Meeting Minutes as written. The motion carried.
3. A motion was duly made and seconded to approve the November 3rd, 2020 Executive meeting minutes as written. Motion carried. An interview and review of the contract was held with an attorney from Feist, Vetter, Knauf and Loy.

IV. COMMITTEE REPORTS

1. Manager Fluss presented a summary of the previous ARC meeting notes staff and shared some of the problem areas and the progress the committee is making.
2. The Solar ADHOC Committee was able to find a lesser tier rate for the electricity. Effective December 1st the Club moved both meters from a TOU-L to TOU-M this should create a potential savings of \$500to \$1,000 per month as stated by SDG&E.

V. OLD BUSINESS

1. None

VI. NEW BUSINESS

1. The Board reviewed and estimate from Rancho Environmental to trim the pine trees in the parking lot. A motion was duly made and seconded to approve the expense in the amount of \$4,650 from reserves. Motion carried.
2. The Board reviewed the proposal from Nissho of California to perform weed abatement on 50,000 square feet of turf in the amount of \$844 to be expensed to the operating

landscape account. A motion was duly made and seconded to approve the revised bid. Motion carried.

3. The Board discussed and reviewed bids to replace the two sets of switch gear in the Club's electrical rooms at a cost of \$40,230. A motion was duly made and seconded to award the contract to Fader Electric. Motion carried.

VII. MANAGER'S REPORT

1. Manager Fluss reported that the Club had switched tier rates with SDG&E.
2. It was also reported that Maintenance cleaned the Marquee after it was vandalized with graffiti in mid- November.
3. The area with the metal shade structure on the pool deck has been converted to an outdoor fitness area.
4. Assistant Manager Nora Kessler reported on Holiday camps. She also stated that the items on the website can to be posted to the Club's Facebook page.
5. Luminaries sales have begun. The candles arrived later then expected due to the pandemic.

VIII. FINANCIALS

1. The Board reviewed the October 2020 financials. A motion was duly made and seconded to approve them as presented. The motion carried.

IX. FOR THE GOOD OF THE ORDER

1. Rick Micheri asked the playground be added to the next agenda. He explained the vision to expand the aquatic and picnic areas.

X. CORRESPONDENCES

1. none

XI. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:26 PM. The motion carried.


Carri Thompson, Secretary



Steven A. Fluss, General Manager