

MINUTES

Westwood Club Board of Directors Meeting

August 25th, 2020

DIRECTORS PRESENT: Gordon Tetlow, Ray Smith, Tony Tristan, Carri Thompson, Dan Anderson, Todd La Soto and Rick Micheri

DIRECTORS ABSENT: None

STAFF PRESENT: Steve Fluss, Nora Kessler

STAFF ABSENT: none

I. CALL TO ORDER

1. The meeting was called to order on Zoom ID #84357672012 at 7:18pm by Board President Gordon Tetlow.

II. GUESTS

1. There were two homeowners in attendance. One asked for a different system of check in such as a barcode, rather than an ID card.

III. MINUTES

1. A motion was duly made and seconded to approve the July 28th, 2020 Executive Meeting Minutes as written. Motion carried. Discussed at this meeting were the open ARC Directors position, preschool staffing levels, a meet and confer with two homeowners.
2. A motion was duly made and seconded to approve the July 28th, 2020 Regular Meeting Minutes as written. Motion carried.

IV. COMMITTEE REPORTS

1. Manager Fluss presented a summary of the previous ARC meeting notes. It was reported that club staff sent out approximately 40 letters regarding landscape deficiencies. These letters are being tracked in a spreadsheet.

V. OLD BUSINESS

1. The Board reviewed the documents provided by Evan Townsend, Blue Fins Swim Coach. The Board discussed the return of the Blue Fins Swim Team. A motion was duly made and seconded to allow the Blue Fins to return for limited morning swim workouts. Motion carried.

VI. NEW BUSINESS

1. The Board approved the draft audit with the recommendation that the signature lines include two Board members, The President and the CFO.
2. A motion was duly made and seconded to replace the office A/C unit in an amount not to exceed \$10,600 for a 16 Seer or higher unit. Motion carried.

VII. MANAGER'S REPORT

1. It was reported that the miniature golf course had reopened. No reservations are necessary and one household on the course at a time.
2. Manager Fluss has met with the Luminary Committee, 180 cases of candles have been ordered with an expected delivery of November 5th.

3. The Health inspector was on site and conducted the regular inspection of the pools. They also made note of the Covid-19 postings for a safe reopening were posted.
4. The Preschool in person classes are expected to open beginning in September.
5. Manager Fluss discussed the parking lot was last slurry sealed in 2017 and should be considered for another application.
6. There was a discussion on when the next newsletter should be published.

VIII. FINANCIALS

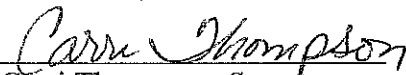
1. The Board reviewed the July 2020 financials. A motion was duly made and seconded to table them as presented. Motion carried. The Board has asked for clarification of the balance sheet (page 2).


IX. CORRESPONDENCES

1. There were no correspondences.

X. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:04 pm. Motion carried.


Carri Thompson, Secretary


Steven A. Fluss, General Manager