

MINUTES

Westwood Club Board of Directors Meeting

April 29th, 2025

DIRECTORS PRESENT: Gordon Tetlow, Faya Nemati, Chris Numbers, Miguel Lopez,
Emilie LaSota, Rick Micheri and Nitin Chhabra

DIRECTORS ABSENT: none

STAFF PRESENT: Steve Fluss, Nora Kessler

STAFF ABSENT: None

I. CALL TO ORDER

1. The meeting was called to order at 7:02 PM in the Lounge by President Gordon Tetlow.

II. GUESTS

1. None

III. MINUTES

1. A motion was duly made and seconded to approve March 25th, 2025; Regular Meeting as corrected. Motion carried.
2. A motion was duly made and seconded to approve March 25th, 2025, Executive Meeting Minutes. Items discussed Legal matters discussed and a proposal from Club Automation, the Board reviewed a request to offset costs related to recertification for returning lifeguards.

IV. EXECUTIVE SUMMARY

1. There was a review of the status report from the attorney's office. The Board reviewed the contract update from Club Automation.

V. COMMITTEE REPORTS

1. ARC Report

- a. There was a review of the recent ARC report prepared by Lauren Barry. The Board reviewed recommended changes to the ARC application. A motion was duly made and seconded to approve the changes. Motion carried.

VI. OLD BUSINESS

- a. Club Automation was approved in the Executive session. Staff will work with their team to begin implementation.
- b. The Board reviewed the updated playground renderings from Dave Bang and Associates. With the lead time longer than anticipated staff will work to have construction begin approximately August 18th.

VII. NEW BUSINESS

1. The Board reviewed an invoice for 30 cubic yards of mulch at a cost of \$2,514.67 to be charged to reserves. A motion was duly made and seconded to approve the reserve expenditure. Motion carried.
2. A motion was duly made and seconded to approve the replacement of the netting on the baseball field by Sports Facilities Group Inc, at a cost of \$6,835.16 to be charged to reserves. Motion carried.
3. A motion was duly made to award the windscreen project to CH Court tech at a cost of \$3,770 from reserves. Motion carried.
4. A motion was duly made and seconded to approve the purchase of a new light pole from Warehouse Lighting in the amount of \$1,750.94 to be charged to the reserve account. Motion carried.

5. A motion was duly made and seconded to approve the replacement of the shade sail material in the playground by Dave Bang and Associates to be charged to the reserve account in the amount of \$14,184.50. Motion carried.
6. A motion was duly made and seconded to approve the drainage bid provided by Nissho to be done in conjunction with the playground remodel at a cost of \$16,113.02 to be charged to reserves. Motion carried.

VIII. MANAGER'S REPORT

1. It was reported that the staff completed the mulch project with in-house labor. Thirty cubic yards of material were spread.
2. The lamps in the locker rooms have been converted to LED direct wire tube lighting.
3. Staff is currently working on the annual disclosure packet. The projected mailing date is May 5th.
4. Swim lesson registration will begin on Saturday, May 17th in the lounge.
5. Summer staff hirings are underway.

IX. FINANCIALS

1. The March 2025 financials were reviewed as presented.

X. CORRESPONDENCE

XI. FOR THE GOOD OF THE ORDER

XII. ADJOURNMENT

1. With no further business the meeting was adjourned at 8:06 PM.



Miguel Lopez, Secretary

Steven A. Fluss, General Manager