

MINUTES

Westwood Club Board of Directors Meeting

April 28th, 2020

DIRECTORS PRESENT: Gordon Tetlow, Ray Smith, Carri Thompson, Dan Anderson, Todd La Soto and Rick Micheri

DIRECTORS ABSENT: Tony Tristan

STAFF PRESENT: Steve Fluss, Nora Kessler

STAFF ABSENT: none

I. CALL TO ORDER

1. The meeting was called to order on Zoom ID 834-4108-9655 at 7:23pm by Board President Gordon Tetlow.

II. GUESTS

1. There was a member attendee logged in to the meeting.

III. MINUTES

1. A motion was duly made and seconded to approve the Regular meeting minutes of the March 31st, 2020 meeting with corrections to the spelling of Carrie to Carri. Motion carried.
2. A motion was duly made and seconded to approve the Executive meeting minutes of the March 31st, 2020 meeting with corrections to the spelling of Carrie to Carri. Motion carried.
3. A motion was duly made and seconded to approve the Regular meeting minutes of the April 10th, 2020 meeting with corrections to the spelling of Carrie to Carri. Motion carried.

IV. COMMITTEE REPORTS

1. Manager Fluss presented a summary of the previous ARC meeting notes. Approved were 2 solar projects and one roof repair. It was reported that a letter has been sent to a homeowner regarding the overgrowth on a slope.

V. UNFINISHED BUSINESS

1. The Board continued to discuss a potential timeline to include solar, batteries and switch gear.

VI. NEW BUSINESS

1. The Board reviewed the expense for three sections of windscreen. The total cost is \$3,350 to be expensed to reserves. A motion was duly made and seconded to approve the expense to the reserve fund. Motion carried.
2. After reviewing the updated 2020 collection policy a motion was duly made and seconded to approve the collection policy as presented. Motion carried.
3. A discussion was held, and an Adhoc Committee was formed and will formulate a plan to reopen. The Board will follow the examples and guidance of the State, County and city.

4. The Board reviewed the expenditure to replace and install a new computer for the program office. A motion was duly made and seconded to expense \$597.55 and up to six hours of IT Tech time to reserves. Motion carried.
5. The Board reviewed a bid by Dependable Alarm to replace the scoreboard beam at a cost of \$1,163.64 which includes instillation. A motion was duly made and seconded to approve the expense from the reserve account. Motion carried.
6. A motion was duly made and seconded to approve change orders to the painting of the Lounge and Billiard rooms in a NTE \$3,000. Motion carried.
7. The discussion on the removal of a billiard table was tabled until a later date.
8. A motion was duly made and seconded to approve the replacement of the pendant lights in the Billiard Room at a cost of \$488.24 Motion carried.

VII. MANAGER'S REPORT,

1. Manager Fluss reported on the facility closure. Staff reported on the various projects underway in the Lounge, Billiard room and MPR. The locker rooms have had the floors scrubbed. All the turf remains mowed on a regular basis. Staff will continue to secure supplies to enable re opening when allowed by government officials.

VIII. FINANCIALS

1. The sub-committee of the Board has reviewed the March 2020 financials in compliance with AB2912 and has recommended approval as presented. A motion was duly made and seconded to approve the financials as presented. Motion carried.

IX. FOR THE GOOD OF THE ORDER


X. Correspondences

1. There was one correspondence.

XI. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:17 pm. Motion carried.


Carri Thompson, Secretary


Steven A. Fluss, General Manager