

# MINUTES

## Westwood Club Board of Directors Meeting

### May 31st 2016

**DIRECTORS PRESENT:** Jean Lewis, Dick Katz, Andy Kutzner, Karen Kissinger, Larry Bloom, Rick Micheri and Jan Semerad

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Steve Fluss, Nora Kessler and Reed Reichert

**STAFF ABSENT:** None

#### I. CALL TO ORDER

1. The meeting was called to order in the Adult Lounge by President Jean Lewis at 7:19pm.

#### II. HOMEOWNER COMMENTS

#### III. MINUTES

1. A motion was duly made and seconded to approve the Regular Meeting Minutes from 4-26-16 as written. Motion carried 6-0
2. A motion was duly made and seconded to approve the Executive meeting minutes from 4-26-16 as corrected. The heading word, ~~Meeting~~ Meeting. The meeting included discussions on the remodel of the GYM with BSD and homeowner matters.
3. A motion was duly made and seconded to approve the Executive meeting minutes from 5-11-16 as corrected. The heading word, ~~Meeting~~ Meeting. The meeting focused on a meeting with BSD.

#### IV. COMMITTEE REPORTS

1. The ARC report was given by Reed Reichert and included a summary of the current increase in landscape applications.
2. The Board discussed the problems that occur when a homeowner fails to provide an approval application prior to the start of a project.
  - a. A motion was duly made and seconded to create an ARC fine for "failure to submit an application prior to the start of a project which may result in a \$200 fine." Motion carried 4-2 Kissinger, Kutzner against.

#### V. UNFINISHED BUSINESS

1. none

#### VI. NEW BUSINESS

1. The Board reviewed the bid by Diamond Design to level and add condition to the Baseball Field at a cost of \$693 to be expensed to reserves. A motion was duly made and seconded to approve the bid. Motion carried.

2. The Board reviewed the proposal from Newman and Associates to perform the annual audit and prepare the taxes for 2015-16 at a cost of \$1,875. A motion was duly made and seconded to approve the proposal. Motion carried.

VII. MANAGER'S REPORT

1. Manager Fluss reported that the tree outside the baseball field was removed and the queen palms have been trimmed.
2. The pool deck refurbishment has been completed.
3. It was discussed that the Time Warner project is still in the works and completion is scheduled.
4. Programs are filling up quick and the swim lessons are as well. Summer camp is full for all weeks and we are taking a wait list.
5. Fluss reported that there are almost 200 members registered to receive email alerts from the club. This is an improved form of communication.
6. Ricoh have exchanged the copiers and the process was extremely easy and both machines work fine.

VIII. FINANCIALS

1. The April financials were reviewed and a motion was duly made and seconded to approve the financials as presented. Motion carried.

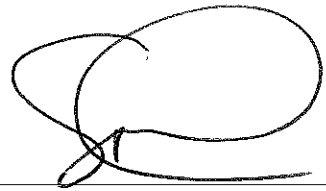
IX. FOR THE GOOD OF THE ORDER

1. It was mentioned that as well as being Board members everyone needs to set a good example by following all rules and regulations of the committee.

X. ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:14 pm. Motion carried.

  
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Jean Lewis, President

  
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Steven A. Fluss, General Manager