

**MINUTES**  
**Westwood Club Board of Directors Meeting**  
**January 31<sup>st</sup> 2017**

**DIRECTORS PRESENT:** Jean Lewis, Richard Katz, Andy Kutzner, Jan Semerad, Larry Bloom, Rick Micheri and Tony Tristen

**DIRECTORS ABSENT:** None

**STAFF PRESENT:** Steve Fluss, Reed Reichert

**STAFF ABSENT:** None

**I. CALL TO ORDER**

1. The meeting was called to order in the Adult Lounge by President Jean Lewis at 7:15pm

**II. GUESTS**

1. Two members spoke to the Board
  - a. A homeowner from Matinal Circle requested that a tree which meets up with her property along the Club's northern edge be trimmed and laced.
  - b. Stephen Kelly spoke to the Board about adding a Tai Chi class.

**III. MINUTES**

1. A motion was duly made and seconded to approve the minutes of the 11-29-16 Regular Meeting as presented. Motion carried.
2. A motion was duly made and seconded to approve the Executive meeting minutes from 11-2-16 as presented. Motion carried. Discussed items included employee compensation and a replacing Karen Kissinger with Tony Tristan to serve on the Board until March.
3. A motion was duly made and seconded to approve the 1-10-17 Executive meeting minutes as presented. Discussed were contractual matters and legal matters.

**IV. ARC**

**1. ARC REPORT**

- a. Committee member Irene Tentler was present with Reed Reichert to give the report. She spoke to the Board on the benefit of having a visit by a Board member to one of their meetings.
- b. Reed Reichert presented the Board with the ARC's nominations for the 2016 Landscape Award.

**V. UNFINISHED BUSINESS**

1. The Board reviewed the updated room rental agreement that was provided by staff. A motion was duly made and seconded to approve the revised agreement as presented. Motion carried.
2. The Board discussed the portable volleyball standards that were approved, delivered and were unsatisfactory to fit the Club's need due to their size. A motion was duly made and seconded to replace them with floor anchors and use the original standards. Motion carried.

VI. NEW BUSINESS

1. A motion was duly made and seconded to distribute the net proceeds from Luminary sales in the amount of \$4,694.70 to Boy Scout Troop 681. Motion carried.
2. The Board reviewed the Reserve Study. Action was tabled until the February meeting.
3. A motion was duly made and seconded to expense the emergency tree work on invoice 1702985 to reserves. Motion carried.
4. A motion was duly made and seconded to approve the bid from Rancho Environmental and to expense it to the reserve account in the amount of \$9,300. Motion carried.
5. A motion was duly made and seconded to approve Taoist Society Tai Chi to be taught by Stephen Kelly. Motion carried 5-1 with Bloom against.
6. A motion was duly made and seconded to start a free trial Yoga Class for members to be taught by Bani Tchekanova dependent on insurance and scheduling. Motion carried.

VII. MANAGER'S REPORT

1. Applications for Board have been submitted and there are now four candidates for the four positions that are open. Ballots and the newsletter are due to be mailed the week of the first.
2. As in years past the Annual meeting will be held on Friday March 17<sup>th</sup> in the Adult Lounge. It will be preceded by a pasta dinner in the gymnasium.
3. Manager Fluss updated the Board on the rains and the loss of wood chips in the playground due in part to run off.
4. Discussed was the need to drain the swimming pool before the start of the summer. This will remove solids and cause the use of less chemicals.
5. It was reported that the new floor scrubber is a walk-behind unit. This was an upgrade because of assistance from the vendor and manufacturer.

VIII. FINANCIALS

1. Review of the December 2016 financials was completed. A motion was duly made and seconded to approve the financials as presented. Motion carried.

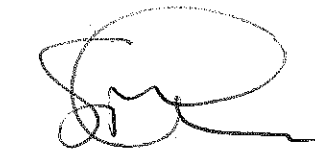
IX. FOR THE GOOD OF THE ORDER

1. A motion was duly made and seconded to appoint Jan Semerad board secretary. Motion carried.

X. The ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 8:46 pm. Motion carried.

  
Jan Semerad, Secretary

  
Steven A. Fluss, General Manager