

MINUTES
Westwood Club Board of Directors Meeting
April 26th 2016

DIRECTORS PRESENT: Jean Lewis, Dick Katz, Andy Kutzner, Karen Kissinger, Rick Micheri and Jan Semerad

DIRECTORS ABSENT: Karen Kissinger and Larry Bloom

STAFF PRESENT: Steve Fluss

STAFF ABSENT: Reed Reichert

I. CALL TO ORDER

1. The meeting was called to order in the Adult Lounge by President Jean Lewis at 7:17pm.

II. HOMEOWNER COMMENTS

III. MINUTES

1. A motion was duly made and seconded to approve the Regular Meeting Minutes from 3-29-16 as written. Motion carried 3-0-1 Semerad abstained.
A motion was duly made and seconded to approve the Executive Meeting Minutes from 3-29-16 as presented. Motion carried 3-0-1 Semerad abstained. The meeting included discussions about contractual matters with Times Warner and Concrete Coating Specialists.

IV. COMMITTEE REPORTS

1. The ARC report was given by Manager Fluss and Board Member Dick Katz in the absence of Reed Reichert. It was reported that a letter campaign to attend to drought stressed yards is on-going. The committee is encouraging alternative plantings and regular maintenance to keep up the appearance of the neighborhood.

V. UNFINISHED BUSINESS

1. The Board discussed the additional information provided to complete the maintenance of the pool deck. A motion was duly made and seconded to approve the contract by Concrete Coating Specialists in the amount of \$8,500. Motion carried.

VI. NEW BUSINESS

1. The Board reviewed the updated collection policy as drafted by the attorney's office. A motion was duly made and seconded to approve the policy as presented. Motion carried.
2. A motion was duly made and seconded to approve the estimate provided by Rancho Environmental to trim and clean the Queen Palm trees and remove the acacia in the North West corner of the property. Motion failed.

3. A motion was duly made and seconded to approve an estimate of NTE \$2425 to trim the Queen Palm trees and acacia at the North West corner of the property after a second estimate from Green Earth is obtained. Motion carried 4-0.

VII. MANAGER'S REPORT

1. Manager Fluss reported that the new header for the Marquee arrived and that it was installed by staff. The comments about the larger text have been positive.
2. Summer programs are taking shape with the kick-off scheduled for the 24th of May and the swim lesson registration opening on the 18th of May. At this time all but one week still has availability in the camps.
3. Staff is currently working with Ricoh on a delivery and installation dates. It is anticipated that the process should be completed by 4-30-16.

VIII. FINANCIALS

1. The March financials were reviewed and a motion was duly made and seconded to approve the financials as presented. Motion carried.

IX. FOR THE GOOD OF THE ORDER


1. It was mentioned that as well as being Board members everyone needs to set a good example by following all rules and regulations of the committee.

X. ADJOURNMENT

1. A motion was duly made and seconded for adjournment at 7:57 pm. Motion carried.



Karen Kissinger, Secretary



Steven A. Fluss, General Manager